

WINNIPEG WOMEN'S VOLLEYBALL LEAGUE

R.R.C. FACILITY RULES

1. Do not attempt to enter the Phys. Ed. Department access hallway prior to 6:30 p.m. It will be locked!
2. Water bottles are the only refreshments allowed inside the gym. Anyone reported having food or other refreshments inside the gym will be fined.
3. All garbage including athletic tape, etc., must be removed from the gym and placed in garbage cans.
4. Entrance is prohibited via rear parking doors. They are locked anyway and must not be propped open.
5. Do not tamper with the bulletin boards. If you have something you want posted please leave it with the Phys. Ed. office.
6. If approached by R.R.C. Security Staff regarding any problems, it is the responsibility of the Team Contact (if any Executive Member is not present) to deal with the situation as best possible and to advise a member of the Executive or your Tier Convenor within 12 hours of the incident.

It is the responsibility of the last two (2) teams on each side of the gym to take down both courts on their side. The last two (2) teams in the gym must also take down and put away the dividing net, as well as ensure that no garbage is left in the gym or in the shower/change room. There will be fine of \$25 to the offending teams.

Any infraction of the above should be reported to the Tier Convenor immediately.

FACILITY MONITORS HAVE BEEN APPOINTED TO ENSURE THE REGULATIONS ARE CARRIED OUT TO THE FULLEST

R.R.C. POLICY FINE

There will be a \$50.00 fine levied to North Gym user groups that leave chairs out on the floor after usage. Chairs are located in the hallway just outside the southeast door of the gym. These chairs must be returned after each event.

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R.R.C. EMERGENCY FACILITY EVACUATION PROCEDURES / FIRE ALARMS

PURPOSE: As a Red River College facility user, you assume a certain amount of responsibility for the safety and well-being of yourself and your activity participants. The College is concerned with the safety of all persons using the campus or its facilities for any purpose. In the event of an emergency situation which may jeopardize the safety or well-being of anyone in the buildings, a fire alarm will be used to alert occupants that immediate building evacuation is mandatory.

Please ensure that **EVERYONE** participating in your activity is aware of the following by reviewing the procedures with each person as the first order of business upon your first gathering.

PROCEDURE:

1. **Familiarize yourself with all building exits** relative to your position in the College. Become familiar with the buildings you visit, the location of exits, stairwells, fire alarm pull stations, and fire extinguishers (building maps of the main campus are available at the Information Centre located in the mall level of Building C near the Bookstore).
2. **If you see fire, smoke, or smell gas, sound a fire alarm** using a pull station and exit the building immediately.
3. **If you hear an alarm**, exit the building immediately without question and move well away from doorways, hallways, and stairwells.
4. **Do not re-enter** until authorized by the Fire Department or a College official.
5. **If you have information** that may be pertinent to the safety of any person or relevant to an emergency, be aggressive in relaying that information to a College official.
6. **Do not enter** the building for any purpose when an alarm is sounding.